



Institute for Healthcare Communication Canada

Use of Institute Materials in Contexts other than the Workshops

All use of any copyrighted Institute material must be reported to the Institute. Please use the form attached to notify the Institute of any uses outside of the standard workshop format. This will allow us to collect more accurate data about the range of impact and reach of our educational activities

Medical Schools and Residency Programs

Institute educational concepts, design, and materials are increasingly used in medical schools and residency programs throughout the U.S. and Canada. The Institute recognizes that academic institutions already teach communication skills, but that lack of trained faculty and educational materials are major barriers. To that end, the Institute permits its faculty, and participants in its Academic Faculty Course, to use the materials as they see fit, to enhance their educational programs. For some settings the workshops will be the backbone of the curriculum; for others, the materials will enhance or extend the curriculum.

Medical schools and residency programs can also sign a license agreement with the Institute. This allows them to reproduce the workbook materials for physicians in training. In return, we ask for an annual report on how the materials are used, and how their impact is evaluated.

Grand Rounds and other presentations

As an Institute faculty member, you may want to make short presentations about communication skills. You can use the Institute materials in these presentations as long as the Institute's role in developing and producing the materials is acknowledged. You cannot give CME for these presentations.

Presentations at National or Regional Professional Meetings

As an Institute faculty member, you may want to present a workshop at National or Regional Professional Meetings. You may use the Institute materials in these presentations as long as the Institute's role in developing and producing the materials is acknowledged. In these situations, the sponsoring group may offer CME/CE. However, the Institute still needs to receive demographic and evaluation materials.

Please e-mail, mail or fax this form to:

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Institute for Healthcare Communication Canada

Notification of NON-workshop IHC-C Materials Usage FORM

If you are not presenting a formal workshop, complete with IHC workbooks, please complete the following information regarding Institute teaching materials and submit to the IHC-C office. Thank you.

1. Faculty (i.e., your name and other presenters): _____
2. Date (i.e. date materials used): _____
3. Location: _____
4. Number of participants: _____
5. Length of teaching session: 1 hour 2 hours 3 hours 4 hours
 6 hours 8 hours Other (please specify): _____
6. I used materials from the following workshops (please check all that apply):

<input type="checkbox"/> Clinician-Patient Communication	<input type="checkbox"/> Strangers in Crisis
<input type="checkbox"/> "Difficult" Clinician-Patient Relationships	<input type="checkbox"/> Beyond Informed Consent
<input type="checkbox"/> Choices and Changes	<input type="checkbox"/> Disclosing Unanticipated Medical Outcomes
<input type="checkbox"/> Care not Cure	<input type="checkbox"/> Treating Patient with C.A.R.E.
<input type="checkbox"/> Conversations at the End of Life	<input type="checkbox"/> Coaching for Impressive C.A.R.E.
7. Audience (please check all that apply):

<input type="checkbox"/> Physicians (specify specialty: family med., surgery, etc.): _____
<input type="checkbox"/> Nurses <input type="checkbox"/> Pharmacists
<input type="checkbox"/> Nurse Practitioners <input type="checkbox"/> Psychologists
<input type="checkbox"/> Physician Assistants <input type="checkbox"/> Social Workers
<input type="checkbox"/> Residents (specify type): _____
<input type="checkbox"/> Students (specify type): _____
<input type="checkbox"/> Others (specify type): _____
8. Type of educational activity:

<input type="checkbox"/> Grand Rounds	<input type="checkbox"/> Resident seminar
<input type="checkbox"/> Student seminar (specify students): _____	
<input type="checkbox"/> Conference (specify conference): _____	
<input type="checkbox"/> Other (please specify): _____	
9. Sponsoring Organization: (e.g., name of medical school, residency program, hospital, professional organization, etc.) _____
10. Please identify which teaching materials you used from the above workshops:

<input type="checkbox"/> Did not use videotapes	<input type="checkbox"/> Videotapes	<input type="checkbox"/> Slides	<input type="checkbox"/> Workbook
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11. Was any type of CME/CE given by someone other than the Institute?

<input type="checkbox"/> Yes (please specify who, type, and how many hours) _____
<input type="checkbox"/> No <input type="checkbox"/> Unsure

Please provide any other information you think is important about how you used Institute materials:
